

State of Idaho
Department of Water Resources

INSTRUCTIONS FOR APPLYING FOR A WELL DRILLING COMPANY LICENSE

The Principal Driller named in this application for a Company License must be a Licensed Driller and must meet all other requirements of the Licensing Rules.

APPLICATION

An Application for Well Drilling Company's License (Form 238-1) must be completed and submitted to the appropriate Region Office of the Department of Water Resources at least 20 days prior to scheduling the exam.

FEE

A \$200 licensing fee must accompany the application for a license, as required by Section 015.01.h., Idaho Code. Additional fees are required for each driller and operator to be licensed on this application.

EXAM

Drillers and operators who will operate well drilling equipment in Idaho under this company license are required to be licensed in Idaho. To be licensed in Idaho, drillers and operators are required to submit the appropriate application and fee, and you must pass an exam.

You must notify the Region in advance if you need to cancel a scheduled exam.

TO SCHEDULE A WELL DRILLER'S EXAM, CALL ONE OF THE FOLLOWING REGION OFFICES:

REGION OFFICE LOCATION AND CONTACT INFORMATION:	
<u>Western Region</u> , Idaho Dept of Water Resources 2735 Airport Way Boise ID 83705-5082 Phone: 208-334-2190 Call for information on regularly scheduled exams	<u>Eastern Region</u> , Idaho Dept of Water Resources 900 N. Skyline Drive, Suite A Idaho Falls ID 83402-1718 Phone: 208-525-7161 Call for information on regularly scheduled exams
<u>Northern Region</u> , Idaho Dept of Water Resources 7600 N. Mineral Drive Coeur d'Alene ID 83815 Phone: 208-762-2800 Call for information on regularly scheduled exams	<u>Southern Region</u> , Idaho Dept of Water Resources 1341 Fillmore Street Suite 200 Twin Falls ID 83301-3308 Phone: 208-736-3033 Call for information on regularly scheduled exams

BONDING

Once the exams have been taken and passed, references received and reviewed by the Department, and determination of qualification, the Department will notify the applicant to obtain a Well Driller's Bond.

A Surety Bond is obtained through the applicant's insurance agent. Form 238-4 is completed by the agent and signed by the agent and the Principal Driller. Bonds without both signatures will be returned to the applicant. All bonds and continuation certificates must be on forms provided or approved by the Department.

A Cash Bond Pledge (Form 238-5) must be through an acceptable banking entity located in Idaho. A document of verification must be provided to the Department.

YOU MAY NOT DRILL IN IDAHO UNTIL ALL REQUIREMENTS HAVE BEEN MET AND YOU HAVE RECEIVED YOUR LICENSE CARD AND CERTIFICATE FROM THE DEPARTMENT

All future documents and correspondence will be directed to the Principal Driller of the Company